

Minutes of the Meeting of Lucky Ewe Trustees held on Monday, 16th October 2023 at 19 Crossgate, Cupar and via Zoom at 19:00

Trustees present: Joan Brown (Chair) Alana Paterson-Brown, Jill Dawson (Treasurer), Libby Elliot, Hazel Fletcher, and Mary Gibbon (Secretary)

Apologies: Abby Doig, Susan Usher

Attending: Craig Holmes

Matters Arising:

Both Utility Vehicle training for Craig, Hazel and Caroline and the SCQF Rural Skills Induction will be on Tuesday, 17th October.

Item 1: Stratheden

Craig reported on the first stage of the Lucky Ewe Farm Proposal he has drawn up. Three important points emerged:

- the need for Induction training for staff in health & safety, particularly regarding zoonotic diseases such as Orf,
- Lucky Ewe could consider the introduction of rare breeds, initially sheep, goats and poultry, which would lead to accreditation with the Rare Breeds Survival Trust. The RBST is the national charity working for the survival of the UK's rare breeds of farm animals and equines. RBST's accreditation scheme sets standards of information and procedures, provides advice, and co-ordinates joint conservation. Educational resources are also available.
- Testing for CLA should be carried out before the move.

Trustees agreed it was a thorough and detailed report which gives us much to discuss. We look forward to the next stage.

NHS Liaison: Joan reported that Lucky Ewe would not hear back from NHS Fife Board of Management until Thursday, 19th October. We had previously been told that word would be sent by 25th September 2023.

Item 2: Funding and Finance

Mary, Libby and Joan sent off the Postcode Lottery application; we hope to hear the outcome in November 2023.

The Directory of Social Change is proving very useful and trustees discussed the various funding available. It was agreed that we need to be more specific when targeting funders and that we should have a specific project or purchase fully costed and planned out before applying for a particular award.

The meeting also discussed endowments, possible benefactors and whether we should employ a Fundraiser. This will be discussed at the next meeting.

Keeping a record of awards and reports

Mary submitted a table setting out funders, awards received, dates of reports to submit, etc.

It was agreed that this helped trustees understand the funding system and showed the necessity of keeping a detailed record.

Mary will email the document to trustees and Alyssa. It was noted that Final Reports to funders are due in November and December 2023.

Joan will email FVA to ascertain if we can apply for Year 3 of the CMHW award.

We hope to invite an experienced fundraiser to the next Finance Meeting on November 23rd.

Item 3: Fundraising

Plans are going ahead for the Christmas Market to be held on 9th December 2023. A good number of stalls have already booked and paid for space.

The Fundraising Committee for the Christmas Market will meet at Abby's house on 23rd October.

Item 4: Farm Update

Joan provided an update. PPE, particularly for volunteers, needs reorganising and restored. It was agreed to ask Craig to investigate and set up a new system.

More efficient communication between staff is needed and Hazel agreed to ask Craig to set up a WhatsApp group for the team of four staff and herself.

Meetings

Staff Meetings

Tuesday, 24th October 2023: 13:30

Thursday, 4th January 2024

Trustee Meetings

Monday, 4th December 2023, 19 Crossgate, 19:00

Fundraising Group

Monday, 23rd October 2023: Christmas Market prep

Saturday, 9th December 2023: Christmas Market Event

Finance Meeting

Thursday, 23rd November 2023

There was no other business and the Meeting closed at 20:57