

Minutes of the Meeting of Lucky Ewe Trustees held on Monday, 25th July 2022 at 18:30 at 5 Belfield Gardens, Cupar and via Zoom

Trustees present: Joan Brown (Chair), Alana Paterson-Brown, Anna Chowor, Jill Dawson (Treasurer), Libby Elliot and Claudia Marshall

Attending: Amy Henderson

Apologies: Abby-Leigh Doig, Mary Gibbon, Richard Young

Matters arising from previous meeting

Trustees queried Lucky Ewe's status for those working with children who attend Bonnyton.

It was agreed that training in safe working practice for staff and volunteers would be organised. This would probably be through Fife Voluntary Action.

[Mary has liaised with Volunteer Scotland (Disclosures) and has clarified that staff, trustees and volunteer activity workers are assessed for both Children and Vulnerable Adults]

Item 1: Core Posts

The difference between Manager and Leader roles was discussed and it was agreed that a Farm Manager post at £17, rising to £18 per hour, would now be advertised. We will also work towards recruiting part-time posts of Leader in Learning and Development. Anna indicated that the Farm Manager post could be met from current funding but additional funding would be needed for the part-time posts.

Item 2: Action Groups / Sub committees

Trustees discussed the need for sub-committees to deal with specific areas and it was agreed that:

Farming

- Joan, Anna, Libby and Claudia will form the farming sub group with additional contributions from other trustees and staff. The first step for the group will be to plan recruitment and inform current staff of ongoing plans.

Learning and Development

- Jill, Joan and Mary will form this sub group: first step will be to find out more about SRUC accreditation, perhaps through *Windward Education*, a 16+ group from Angus, which has a Fife base at Fleecefaulds.

Funding and Development

- Anna and Libby will make up this group, looking at possible funders for the Development Leader post.

Item 3: Current fundraising and awareness-raising

Balgove Night Market, Tuesday, 2nd August

- Libby will lead on this. Cheese will be readied for sale and Alyssa asked to print more small leaflets; Jen will be asked to find more volunteers to man the stall.

Farmers Market Saturday, 17th September

- Craft items, such as bug hotels, wool items and bird boxes, as well as cheese will be offered for sale. A tombola will be organised; Alyssa to ask members for donations of prizes. Farm staff will organise craft -making and woodworking sessions at Bonnyton to provide items for sale.

- Cupar Celebration Weekend: Sunday, 18th September

An application to join this event was sent on 6th July; we are awaiting a reply.

- Open Afternoon, Friday 23rd September 2022

This is an opportunity to showcase Lucky Ewe and give space for interns, volunteers and visitors to chat and liaise. Claudia will share a 'structure' document to help with planning this event. Libby will word the intern/volunteer invitation and the VIP invites. Interns will demonstrate the various activities which take place on the farm and hopefully Froot's O' the Jam will provide additional entertainment.

Item 4: Intern Update

Thirty-nine interns have benefitted from attending Lucky Ewe this year.

Item 5: CAT Request Update

The Appeal has been submitted and the NHS response received. No action is required at present

Item 6: Participation Request Form

This item is carried over to the next meeting.

Item 7: Possible new trustee

Amy said she found the meeting interesting and reaffirmed that she would like to help, particularly as part of the Learning sub group.

Any Other Business

Jill tabled a draft risk assessment for use at farm visits; this will be considered by trustees for adoption at the next meeting. Our thanks to Jill for providing this.

There was no other business and the meeting finished at 20:45

The dates of the next Trustee Meetings, beginning at 19:00, are:

29th August, 26th September, 31st October, 28th November and 19th December (Christmas Meal)