

Minutes of the Meeting of Lucky Ewe Trustees held on Monday, 23rd May 2022 at 19:00 at 15 Ceres Rd, Cupar and via Zoom

Trustees present: Joan Brown (Chair), Jill Dawson (Treasurer), Libby Elliot, Richard Young

Apologies: Alana Paterson-Brown, Mary Gibbon

Attending: Abby-Leigh Doig, Anna Chworow and Claudia Marshall

Matters arising from previous meeting

The change in staff hours was noted: Jenny has 2x7hrs, Colin 20hrs, Alyssa 7hrs and Jen and Heather 5hrs. Cash book work to give better insight in accounts into spend is ongoing and the Living Wage Accreditation is progressing.

Item 1: Fund-raising Committee

The Meeting discussed the purpose of community fundraising as opposed to funding applications to Trusts and Foundations. Larger sums come from established Funders to provide, for example, staff salaries, but the publicity, awareness raising and community 'togetherness' engendered by smaller-scale fundraising is important not just in itself, but to show our grant funders that we are a dynamic and community-supported charity.

It was agreed that:

- Joan will contact a friend who is an experienced fundraiser and arrange for him to attend a fundraising group meeting
- Libby will create a fundraising calendar
- Joan will apply to the University of St Andrews Community Fund
- Jill will apply to the Co-op Community Fund
- Anna will borrow or purchase the *Directory of Social Change* and identify trusts and foundations which provide major funding

Item 2: New Trustees

Joan proposed that Anna Chworow, Abby-Leigh Doig and Claudia Marshall be co-opted onto the Board of Trustees; this was unanimously agreed.

Item 3: Employee Contracts and Staff Training

It was noted that the legal status of a 6 month contract and an 'open-ended' contract is the same.

The Meeting discussed staff training in, for example, preparation for intern sessions, awareness of the ethos of Lucky Ewe and knowledge of first aid, manual handling and health and safety. The quarterly staff meeting, specific sessions and harnessing shared knowledge are all possible avenues for providing training.

Action: Abby agreed to find out more information from the SRUC (where this kind of training is undertaken)

Item 4: Acquisition of Milking Trailer and Quad Bike

The pros and cons of the above were discussed. There are grants in the bank for both a milking trailer and a quad bike; both acquisitions would be relevant to our future larger flock and expansion plans. However if we buy second-hand (as is likely) there would be little comeback and distance and transportation costs may make the purchases counter-productive.

Action: Joan will ask the vendor to re-send videos and photos of the trailer to Abby and Richard and Abby will seek advice from her employer, who is very experienced in dairy matters, about the purchase. Joan will also suggest a lower offer since the vendor can set "donation" against tax.

Item 5: Intern numbers

Nineteen interns are currently attending Lucky Ewe and a further twelve have had some input so far this year.

Any Other Business

Jill proposed that Lucky Ewe increase the hourly rate of our administrator, whose work is highly valued by Lucky Ewe, to bring it more in line with admin salaries generally. A rate of £12ph was agreed and will be offered from the next pay round.

Action: Jill will facilitate this.

The Douglas Bader grant discussion with Fife Council will be circulated for comment and the milking trailer shortfall will be added to our request.

Action: Joan will facilitate this.

Richard commented that Lucky Ewe did really well at the Fife Show last Saturday. Interns and volunteers are congratulated by Trustees for their outstanding efforts. Joan will thank the Fife Show organisers and in particular, Mike Black (Sheep Marshall) who opened a class for us and gave prominence on the day to our charitable work. Success stories like this should be displayed on the website under a 'success stories' tab. People like to read about the positive effects of Lucky Ewe and this may prompt more donations.

Action: Mary will facilitate this.

There was no other business and the Meeting closed at 21:15.

The next Trustee Meeting will be held on Monday, 20th June 2022 at 15 Ceres Rd, Cupar at 18:30.