

Minutes of the Meeting of Lucky Ewe Trustees held at 19:00 on Monday, 30th August 2021 at 15 Ceres Rd, Cupar and on Zoom.

Present: Joan Brown (Chair), Alana Paterson-Brown, Libby Elliot and Mary Gibbon (Secretary)

Attending: Duncan Pickard

Apologies: Jill Dawson and Richard Young

Item 1: Lucky Ewe Business Plan - drafts

The meeting discussed the submitted drafts which will make up the final business plan and a number of points emerged.

Fundraising events need to go forward in tandem with grant funding.

- Events can be split into three categories: major events, minor events and individual sponsored events. These would be spread throughout the year and would not just raise money for Lucky Ewe, but also promote the Charity in the community. A major event would be a dinner or auction held once or twice a year, a minor event such as a coffee morning or quiz would be held more frequently and finally there would be individual events like a sponsored walk or cycle.
- Another source of income to be explored is Self Directed Support where individuals receiving SDS can use this income to pay for services such as those that Lucky Ewe provides. Gift Aid and Social Impact Bonds are also areas to be further explored.

It was proposed that a committee be formed to investigate and organise fundraising events.

Safety Management System

The Safety Management System is a 'living' one which actively seeks to encourage open and honest reporting. The emphasis is on encouraging staff, volunteers, interns and visitors to observe/report at an early stage any possible situations which could lead to an accident. By encouraging this open attitude, the SMS gathers in safety information which might otherwise be lost; information which could be instrumental in preventing an accident.

Products and Services

The five-year plan lays out how Lucky Ewe will provide the products and services needed to tailor our educational packages for beneficiaries. It is important to emphasise in the business plan that Lucky Ewe is a person-centred and consultative organisation.

It was agreed that Mary and Joan would bring together and edit the drafts. The completed Business Plan will be sent to Alyssa for formatting on Monday, 6th September, 2021.

Item 2: CAT Request

The updated Community Asset Transfer request application form, the Business Plan and all supporting documents are now being submitted to NHS Fife. Lucky Ewe hopes to have a response by at least mid-November 2021.

It was agreed to seek letters of support from local councillors and MSPs.

Item 3: Camelot

Libby explained that the *Sunday Post* would like to do a feature on Lucky Ewe and on her involvement with the charity. Joan has emailed individuals who may wish to be interviewed. Libby will report back on this.

Any Other Business

The next meeting of Trustees will be on Monday, 4th October 2021 at Ceres Rd, Cupar at 19:00.

Joan will check if the Community Fire Station is free to book for future meetings.

There was no other business and the meeting closed at 20:35.