

Minutes of the Meeting of Lucky Ewe Trustees held on Monday, 9th August 2021 at 15 Ceres Rd, Cupar

Present: Joan Brown (Chair), Alana Paterson-Brown, Libby Elliot and Mary Gibbon (Secretary)

Attending: Duncan Pickard

Apologies: Jill Dawson and Richard Young

Item 1: Lucky Ewe Business Plan

The meeting discussed how to improve the Lucky Ewe Business Plan which will be presented as a supporting document for our Community Asset Transfer application.

After a fruitful discussion, it was decided to divide the writing tasks needed as follows:

- Joan: Information and factual account of Lucky Ewe
- Jill, Graham and Jenny: Risk Assessment/Health and Safety
- Libby and Jen: Products and Services
- Duncan: Financial - five-year forward plan for Stratheden
- Richard: Financial projection of machinery and equipment costs
- Alana: Disabled access plan
- Susan: Partnership Working
- Alex: Five-year financial projection of educational activity
- Mary : Vision and ethics
- Heather and Jen: Wildlife Survey

Drafts of each section will be provided by 23rd August, 2021 for editing and the final submission of the complete Business Plan will be sent, along with our CAT request, on Monday, 30th August 2021. The formatting of document will be carried out by Alyssa.

All members, volunteers, interns, employees and partners of Lucky Ewe are welcome to contribute.

There was no other business and the meeting finished at 20:45.

The next Trustee meeting will be held on 23rd August 2021.